

MEDICAL MANAGER – JOB DESCRIPTION

INFORMATION ON THE JOB

Job Title	Medical Manager
Department	Medical Affairs

REQUIREMENTS ON THE POSITION

Required level of education	Medical degree and full General Medical Council registration or Master of Pharmacy (MPharm) and registration with the General Pharmaceutical Council.
Required work experience	<ul style="list-style-type: none"> • Experience of working within or an appreciation of the NHS environment • Good understanding of the Pharmaceutical Industry and the remit of Medical Affairs within a cross- functional matrix
Required skills & knowledge	Good working understanding of the ABPI Code of Practice with experience reviewing and/or certifying materials

OBJECTIVES AND TASKS OF THE POSITION

Objectives	<ul style="list-style-type: none"> • Demonstrate therapeutic area expertise, clear business understanding and industry experience to identify and address the relevant medical needs of clinical practice, to successfully support the optimal use of Chugai products. • Be responsible for high standards of compliance, ethics and safety of Chugai products, putting patients at the centre of his/her actions
Tasks	<ul style="list-style-type: none"> ➤ Demonstrate expert knowledge and understanding of the marketed and pipeline products to be able to respond to queries, train internal & external stakeholders & influence & shape the strategic direction of the therapy area ➤ Ensure the development of clear medical plans & strategy are developed aligned with the business needs on an annual and as agreed further forecasted status. Management of associated budget ➤ Develop working relationships and establish external contacts with UK and Ireland therapy area experts (TAEs), patient and professional bodies. ➤ Project management and delivery of non-promotional tactics, including but not limited to: medical education meetings, medical advisory boards, TAE expert meetings, non-promotional material creation (e.g. MSL resources, patient support items) and risk management plan materials ➤ Lead on non-promotional activities at scientific congresses, including but not limited to: abstract submissions, educational symposia, insight gathering and post-conference debriefing to internal colleagues ➤ Generation of data evidence to support the use of the product throughout its lifecycle, including management of Investigator Initiated Trial requests ➤ Support with Health Technology Appraisal submissions and other market access submissions, leading on the clinical sections of the dossier ➤ Support brand team members and business partners in co-promotional/ co-development activities ➤ Research, collate, present and offer expert opinion on scientific and medical information issues to support internal and external customers.

- Ensure that all the information sources used for providing Medical Information are up to date and reviewed regularly.
- Report adverse events associated with the use of Chugai's marketed products to the Pharmacovigilance team as per company SOPs.
- Act as a medical reviewer on the internal copy approval system for all promotional and non-promotional material, in accordance with the ABPI and IPHA Code of Practice.
- Participate and lead in company compliance training & process improvement
- Help with the development and response of relevant company complaints

SPECIAL POWERS OF THE POSITION (PLEASE FILL IN)

Powers of attorney	N/A
Budgetary responsibility	N/A

DATE / SIGNATURE

date	Sharmila Kar	Executive Head of Medical Affairs Europe and UK
date	First/Last name	Job holder
date	First/Last name	for the HR department