

HEAD OF FINANCE EUROPE – JOB DESCRIPTION

INFORMATION ON THE JOB

Job Title	Head of Finance Europe
Department	Finance & Business Services

REQUIREMENTS ON THE POSITION

Required level of education	Degree level. MBA beneficial. Qualified accountant or equivalent
Required work experience	Extensive leadership, accounting and financial management experience
Required skills & knowledge	Ability to communicate financial information and influence non-finance managers Results orientated and strategic thinking and planning

OBJECTIVES AND TASKS OF THE POSITION

Objectives	<p>The Head of Finance Europe leads the European Finance Team and drives business planning and financial reporting.</p> <p>Provides strategic objectives for the European Finance Team and drives business planning and financial reporting</p> <p>Ensures compliance with internal and external financial obligations</p> <p>Collaborates closely with commercial counterparts and proactively challenge forecasts to maximise business opportunities</p>
Tasks	<ul style="list-style-type: none"> → Engage with functional leads to ensure effective management of the European budget and allocation of resources → Monitors the financial performance of the European business to maximise profitability → Ensure European statutory reporting including audit & taxation, monthly statutory reporting, in-country preparation of annual reports and financial statements and tax submissions are all completed on time → Monitoring internal and external audits and analyse audit outcomes and where appropriate implement solutions ensuring appropriate levels of internal control → Maintain and develop finance systems to optimise processes and business information → Monitor working capital across Europe and maximise returns on cash resources → Responsible for European statutory reporting including audit and taxation ensuring compliance with relevant accounting standards → Work with commercial colleagues, including business insights and proactively challenge forecasts to maximise business opportunities

- Develop innovative finance solutions including digital opportunities as well as maximise the use of existing systems to ensure process efficiencies
- Develop the European Finance Team and promote the sharing of best practice and information

SPECIAL POWERS OF THE POSITION (PLEASE FILL IN)

Powers of attorney	N/A
Budgetary responsibility	N/A

DATE / SIGNATURE

date	First/Last name	Executive / Insert Managers title
date	First/Last name	Job holder
date	First/Last name	for the HR department